

Year group	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
EYES	E-Safety – Smartie the Penguin Lesson 1 Key concepts	Computer Science – Coding Key concepts	E-Safety – Smartie The Penguin Lesson 2 Key concepts		E-Safety – Smartie the Penguin Recap Key concepts	
Year 1	Computing – Microsoft Word Key Concepts: Logging onto a computer Open Microsoft Word Choosing a new document Confidently type words quickly and correctly. Use the space bar, enter bar and delete bar. Computer Science – Coding E-Safety – Owning Your Creative Work.	Computing – Microsoft PowerPoint Key concepts Logging onto a computer Open Microsoft PowerPoint Choosing a new document Adding text to a slide. Basic typing skills (including using the space key, enter key and basic punctuation). E-Safety – Safe Image Searching	Computing – Microsoft Publisher Key concepts Logging onto a computer Opening Microsoft Publisher Choosing a new document Enter basic text Basic typing skills (including using the space key, enter key and basic punctuation). E-Safety – Staying SMART online	Computing – Microsoft Access Key concepts Logging onto a computer Opening Microsoft Access Choosing a new document Entering simple data E-Safety – My Personal Information	Computing – Microsoft Excel Key concepts Logging onto a computer Opening Microsoft Excel Open a new document Enter data on a topic E-Safety – What is E-Mail?	Computing – I Movie Key concepts Access and open the I-Movie app. To record a film using the camera app. E-Safety – Recap
Year 2	Computing – Microsoft Publisher Key concepts: Recap previous concepts. Continue to develop basic typing skills. Save a retrieve a document. Format text (with support). Insert clipart and images from camera roll (with support).	Computing – Microsoft Word Key concepts: Recap previous concepts Use the space bar only once between words. Copy and paste images and text. Use caps locks for capital letters. Add images alongside text in a word document.	Computing – Microsoft PowerPoint Key Concepts: Recap previous concepts Save and retrieve a document Format text (with support). Enter pictures of clip art/web or camera roll (with support). E-Safety – You Be the Judge	Computing – I-Movie Key Concepts Recap previous concepts I can use tools to add effects to a video I can begin to use green screen techniques (with support)	Computing – Microsoft Access Key concepts Recap previous concepts I can enter basic data (a branching database) using questions. E-Safety – Be Kind Online	Computing – Microsoft Excel Key concepts: Recap previous concepts Sort objects into charts such as Venn Diagrams (offline).

	E-Safety – Digital Footprint	Save and open/retrieve a document Computer Science – Coding E-Safety – Keywords		E-Safety – Rate and Review		E-Safety – Recap
<i>Year 3</i>	Computing – Microsoft Excel <i>Key concepts:</i> Recap previous concepts Begin to enter simple information on a spreadsheet. Computer Science – Coding E-Safety – Cyberbullying	Computing – Microsoft Publisher <i>Key concepts:</i> Recap previous concepts. Independently format text Independently insert clipart/images from camera roll. E-Safety – To buy or not to buy?	Computing – Microsoft Word <i>Key concepts:</i> Recap previous concepts Edit the style and effect of text in the document. E.g., borders/ shadows Edit the style and effect of images in my document. E.g., borders/shadows. I can use cut, copy and paste to duplicate and organise text. E-Safety – Keep it to yourself	Computing – Microsoft PowerPoint <i>Key concepts:</i> Recap previous concepts Independently format text Independently enter pictures/clip art. Insert tables/word art. E-Safety – Emailing	Computing – I-Movie <i>Key concepts:</i> Sequence clips of mixed media into a timeline and record voiceovers. Trim and cut film clips Add titles and transitions Create green screen clips E-Safety – Online Communication	Computing – Microsoft Access <i>Key concepts:</i> Recap previous concepts Create a sorting diagram and complete a data handling activity using images/text. E-Safety – Recap
<i>Year 4</i>	Computing – Microsoft Access <i>Key concepts:</i> Recap previous concepts I can create my own multiple-choice questionnaire. E-Safety – Cyberbullying	Computing – Microsoft Excel <i>Key concepts:</i> Recap previous concepts I can import data into a spreadsheet and export the data in a variety of ways: charts, bar charts and pie charts. Computer Science – E-Safety – Super Searchers	Computing – I-movie <i>Key concepts:</i> Recap previous concepts Add music/sound effects to my film Add animated titles and transitions Add simple subtitles to video clips Confidently use green screen adding animated backgrounds. E-Safety – Copycats	Computing – Microsoft Word <i>Key concepts:</i> Recap previous concepts Combine digital images from different sources, objects and text in to my word document. Confidently use text shortcuts such as cut, copy, paste and delete to organise text. Use font sizes appropriately for audience and purpose. Use spell check/thesaurus to check work. E-Safety – Too Much Information	Computing – Microsoft PowerPoint <i>Key concepts:</i> Recap previous concepts Format text including font and paragraphs. Add animation to slides Explore using transitions between slides. E-Safety – The Online Community	Computing – Microsoft Publisher <i>Key concepts:</i> Recap previous concepts. Edit the style and effect of images in the document e.g., shadows/borders. Use cut, copy and paste to duplicate and organise text and images. E-Safety – Recap

<p><i>Year 5</i></p>	<p>Computing – I-Movie</p> <p>Key concepts:</p> <p>Use the cutaway and split screen tools. Further improve green screen clips using crop and resize. Explore more creative ways to use green screen (wearing green clothes/masking).</p> <p>Computer Science – Coding E-Safety – SPAM</p>	<p>Computing – Microsoft Access</p> <p>Key concepts:</p> <p>Recap previous concepts I can create and publish my own questionnaire and analyse the results. I can edit and format different cells in Access.</p> <p>E-Safety – Sites To Cite</p>	<p>Computing – Microsoft Excel</p> <p>Key concepts:</p> <p>Recap previous concepts I can use simple formulae to solve calculations including =sum and other statistical functions I can edit and format different cells in a spreadsheet.</p> <p>E-Safety – Powerful Passwords</p>	<p>Computing – Microsoft Publisher</p> <p>Key concepts:</p> <p>Recap previous concepts Start to apply visual effects to my document such as hyperlinks. Import sounds (with support) Import media (clipart/photos from camera roll) . (with support)</p> <p>E-Safety – False Photography</p>	<p>Computing – Microsoft Word</p> <p>Key concepts:</p> <p>Recap previous concepts. Start to apply other useful effects to my document such as hyperlinks. Import sounds Organise/reorganise text on screen to suit a purpose.</p> <p>E-Safety – Online Safety</p>	<p>Computing – Microsoft PowerPoint</p> <p>Key Concepts:</p> <p>Recap previous concepts Add audio to slides Understand and use slideshow tabs including timings</p> <p>E-Safety – Recap</p>
<p><i>Year 6</i></p>	<p>Computing – Microsoft PowerPoint</p> <p>Key concepts:</p> <p>Recap previous concepts Use a wide range of transitions Use a wide range of animations and music to enhance (not distract) the presenter.</p> <p>E-Safety – Cyberbullying</p>	<p>Computing – I-Movie</p> <p>Key concepts:</p> <p>Use green screen masking tool with more than one character. Use the picture in picture tool. Add animated subtitles to a film to enhance creations. Create videos using a range of media – green screen, animations, film and images.</p> <p>Computer Science – Coding E-Safety – Secure Websites</p>	<p>Computing – Microsoft Access</p> <p>Key concepts:</p> <p>Recap previous concepts I can create and publish my own online quiz with a range of media. (Microsoft Forms also available).</p> <p>E-Safety – People Online</p>	<p>Computing – Microsoft Excel</p> <p>Key concepts:</p> <p>Recap previous concepts I can write spreadsheet formulae to solve more challenging maths problems.</p> <p>E-Safety – Girls and Boys online</p>	<p>Computing – Microsoft Publisher</p> <p>Key concepts:</p> <p>Recap previous concepts Independently import sound Independently import media (clipart/photos) Copy and paste photos from the internet into document.</p> <p>E-Safety – SMARTbots</p>	<p>Computing – Microsoft Word</p> <p>Key concepts:</p> <p>Recap previous concepts Confidently choose the best application to demonstrate my learning. Format text to suit a purpose. Publish documents online and discuss the audience/purpose of my content.</p> <p>E-Safety – Recap</p>